Instructions for Preparation of Papers for the 2011 NSF Engineering Research and Innovation Conference

Lead P.I. Firstname Lastname
Affiliation

Other P.I.'s, Co-P.I.'s, etc. Firstname Lastname
Second Author's Affiliation

Abstract: This document contains information on the preparation of papers for the Proceedings of the 2010 NSF Engineering Research and Innovation Conference which will be held in Atlanta, Georgia, January 4-7, 2011. This sample is prepared according to the paper formatting instructions. Please carefully follow the instructions provided to ensure legibility and uniformity of papers and the conference proceedings. Final papers must be submitted online by November 1, 2010.

1. Layout Specifications: All manuscripts should be prepared using a 2-column format (except for the paper title and authors' names at top of first page). Please leave 1 in (25 mm) margins on all sides. Space between columns should be 0.2 in (5 mm).

2. Style Guidelines: Type should be single spaced; type size should be 10 point Times New Roman for text and 14 point type for paper titles. The text is to be justified.

NSF Grant No. and Programs. These must appear on the top left hand side, enclosed in a box, as shown. Use 12 point type.

3. Paper Title and Authors: The paper title is to appear in **bold** type, 14 point, right aligned, one inch below the top of the paper. Authors' names should be bold, right aligned, two lines below the title. Author affiliation should be on the next single-spaced line, not bold type. Additional authors should be repeated in this style, as shown at the top of these instructions.

4. Abstract: Each paper should begin with an abstract of approximately 100 words. The abstract begins at the top of the left column on the first page. The abstract should not be numbered.

5. Sub-Headings: Sub-headings appear in upper and lower case, boldface, followed by a colon. They are part of the paragraph. Number the sub-headings.

6. Figures and Illustrations: Illustrations must appear within the designated margins (captioned and numbered) and should be furnished and positioned within the paper. Illustrations may span the entire column or page, two may be placed side by side, or the type may flow alongside the illustration. Caption and number every illustration.

Table 1: Type Sizes and Appearance

Type of Text	Type Size	Appearance
Title	14 pts	**Bold**
NSF Grant # & Program	12 pts	Boxed
Authors Names	12 pts	**Bold**
Authors' Affiliations	12 pts	
Main Text	10 pts	
Sub-headings	10 pts	**Bold**
References	10 pts	

7. Submission: Submit your *paper* as an Acrobat PDF document of up to 1.5 MB in size including all graphics for each submission. There is no limit on page length; only the file size. The entire paper must be in one file. The *highlight* must be a separate PowerPoint file. File names do not matter; they will be renamed by an automated system.

  7.1 Submission Deadline: November 1, 2010.

  7.2 Submission URL: Please submit online at http://www.cmmigranteeconference.org/.

8. Acknowledgements: Please acknowledge support from NSF and the grant award.

9. Footer: Insert a footer as shown at the bottom of this page (8 point font) identifying the grant no. & conference.

10. References:
[1] D.E. Ingalls, "An Important Paper," IEEE Trans. ASAP, vol. 36, pp. 1932-1948, 1988.